

1. JOB DETAILS

Merchant / Showroom		Branch	
Main Contact		Telephone	
Email Address		Date	
Installer / End User Name		Telephone	
Installer / End User Email		Client Name (if different)	
Site Address			

2. CONTACT FOR DESIGN QUERIES

Please give the details of the person our designer should contact if anything needs clarifying during the design process.

Contact Name		Direct Telephone	
Email Address		Alternative Contact / Notes	

3. BATHROOM SURVEY / ROOM SKETCH

Please clearly mark room dimensions, door position/opening, soil stack, windows, radiators/towel rails and any other fixed items.

ROOM SKETCH / DRAWING

PHOTOGRAPHS REQUIRED - Please send clear photographs of the existing bathroom with this brief, ideally showing all four walls and any key services or obstacles.

4. KEY MEASUREMENTS

Ceiling Height		Window 1 - Size	
Window 1 - Height from Floor		Window 2 - Size	
Window 2 - Height from Floor		Radiator / Towel Rail Height	
Radiator / Towel Rail Location / Notes			

5. PRODUCT DETAILS

Please give as much detail as possible. If a product has already been selected, include the manufacturer/range or product reference where known.

Bath details e.g. size, style, colour 	Tap details e.g. size, style, finish
Basin details e.g. size, style, colour 	Basin tap details e.g. size, style, finish
Shower tray details e.g. size, style, colour 	Shower cubicle / screen details e.g. size, style, colour
Shower details e.g. size, style, colour 	WC details e.g. style, colour
Towel rail details e.g. size, finish 	Furniture details e.g. style, colour, configuration

6. BUDGET

Budget	Budget is for bathroom materials only and excludes labour, pipework and fittings.
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7. ADDITIONAL DESIGN BRIEF & NOTES

Use this space for preferred layout, manufacturers/ranges, colours/finishes, storage, accessibility requirements or any other client requests.

Additional requirements / notes

8. PHOTOS & SUPPORTING INFORMATION

☐	Photos of existing bathroom - please send with this brief
☐	Room sketch / drawing completed
☐	Inspiration images / product information (if available)

SUBMIT YOUR COMPLETED BRIEF & PHOTOS

Please send the completed brief with any attachments to info@hibathrooms.co.uk or to your chosen Merchant / Showroom.

Please ensure all measurements and site information are accurate. Final dimensions and site suitability must be checked before ordering or installation.